

# Missoula Horsemen's Council

-Minutes-

## MHC Board Meeting

Tuesday October 4, 2011 – Hilton Board Room

**Board Members Present:** Lisa Barnes, Christine Foster, Mike Hartkorn, Barbara Howell, Drue Kerns, Autumn Kozimer, Janice Maurer, Kathi Olson, Ginny Schuler

**Guests:** Doug Cox- Grounds keeper, Laura Bakker, Kathryn Mazlanka,

**7:00 PM**

**1. Call Meeting to Order - Roberts Rules Of Order**

**2. Minutes – Lisa Barnes, Secretary- September minutes were distributed and approved electronically prior to the meeting. Kathi moved to accept the minutes as distributed. Ginny seconded. Motion passed.**

**3. Treasurer's Report – Janice Maurer, treasurer- Janice presented current income and expenses, balance sheet, and P&L statements for the park. Ginny motioned to accept the report as presented; Mike seconded. Motion passed.**

**4. Grounds Keepers Report - Doug Cox - Action Items**

**a. Irrigation- a plan has been drawn up to install new pipe at \$1.29/foot. We will be reimbursed for part of the cost by the BSSC.**

**b. Stalls- Kathi is working to obtain gravel for the stalls. Stall floors will be leveled, packed, and prepared for use before the Spring show season begins. The Board will consider whether stall mats should be purchased: this will be decided at a future meeting.**

**c. Work Day, October 29<sup>th</sup> – a post pounder will be available to the park at no charge for fence work to be done. Posts will be ordered and delivered to the park. Volunteers are requested to meet at the park at 10am.**

**d. Flyers – wording will be added to the user agreements regarding flyer postings.**

**e. Access to stalls and shavings: stall lock combinations have become widely available. There was a discussion on the need to change the combinations for the security of stalls, equipment, and stored shavings.**

**f. Power will be connected to the shop area. The location of existing power lines must be clearly identified before power can be moved to the shop.**

**5. Business**

**a. Western Events Arena – Laura reported that she and Doug and volunteer engineer Lee Torrens and others met to discuss the Arena plans. Drawings**

were prepared to give to the Vo-Tech. Laura is coordinating a groundbreaking event for next Thursday 10/13/2011 with media present. Barbi will invite county commissioners to attend the groundbreaking event.

b. **Western Events Arena Loan and Resolution**– Christine presented a prepared resolution to acknowledge who will sign the WEA loan on behalf of the Board. Christine read the resolution to the board. [the full Resolution is attached as exhibit A of these minutes]. Following discussion and minor amendments, Christine proposed the following motions:

1) a motion to approve the loan not to exceed \$85,000:

“I make a motion to accept First Montana Bank’s (FMB) loan commitment to the Missoula Horsemen’s Council (MHC) subject to the terms and conditions outlined in a letter from FMB Market President, Adam McQuiston, dated September 14, 2011 and addressed to MHC Treasurer, Janice Maurer. I further move that the MHC President, Barbara Howell, and Treasurer, Janice Maurer, shall act on the Council’s behalf as authorized signers on all official loan documents, as well as any and all binding contracts in connection with the excavation and installation of the Western Events Arena.”

“Further to the motion, I add that Douglas Cox shall act as the General Contractor. Acting on behalf of the MHC, advisor and point of contact for the GC shall be Laura Bakker who has, to this point, been sole coordinator for this project”

2) a motion to accept the corporate resolution authorizing signators Barbara J Howell, President, and Janice Maurer, Treasurer, together, to sign the loan agreement, with witness signators Vice President Ginny Schuler and Secretary Lisa Barnes.

Motions were seconded by Kathi; both Motions carried.

c. **Weeds & Seeds & Irrigation** – Christine reported on information obtained from Sue Matthewson on historical weeding efforts at the park. Sue and Christine will work on a weed grant for the park for 2012.

d. **Mini Event**- Kathryn reported the event was successful and well attended, and generated \$3648.95. A discussion followed on ideas to improve the event flow in future years.

1. Kathryn announced that she is leaving the Missoula area and would like to train someone to replace her as event planner for the mini-events. Laura volunteered and would like to begin right away.

2. Barbi shared information about an event that is currently not offered in the Missoula area, Western Dressage. Barbi suggested that we could include this event in the mini-event next year.

For more information, google ‘Western Dressage’.

- e. Janice reported that the jumps are currently stored in a way that chips paint and damages the jumps. She suggested storage racks be available and jumps be stored in a way that they will not be chipped and damaged.
- f. Barrel Race - 4-H Arena – Ginny & Laura reported that \$590 was raised for the park at this 4 hr event on a Weds night. The money was intended to defray the cost for the recently purchased electric eye.
- g. Cowboy Ball – Barbi reported on the upcoming fundraising event for the UM rodeo team. Janice proposed a motion that MHC donate a gift basket of membership, cap, park t-shirt, and other misc. items. Lisa seconded. Motion passed.
- h. Laura suggested that the 4H arena be dedicated as the, “Martin Briggeman 4H arena”. Martin was instrumental in facilitating the Parkland dedication of the 4H arena and 5 acres of land several years ago. Christine motioned that the arena be named the Martin Briggeman 4H Arena; Janice seconded; motion passed.
- i. Web Site – nothing new to report.
- j. Bleachers & Picnic Tables – Barbi reported that the bleachers arrived and have been installed. Some adjustments in positioning will be completed.
- k. BSSC – Mike had nothing new to report at this meeting.
- l. Roof painting- Barbi is pursuing information to confirm whether roof painting will be guaranteed to provide a non-glare outcome or not.
- m. Board elections: - per the MHC bylaws, ballots must be mailed via U.S. mail by Nov 15<sup>th</sup>. Electronic ballots cannot be used at this time.
  - 1. There are currently 10 board members; up to 11 members may sit on the board.
- n. Community Hospital Safe Kids Coalition – Laura reported that the event was a success.
- o. Dressage Arena – Jeanne will work with Doug to finalize the Arena needs.
- p. Fundraising ideas: Kathi reported on fundraising ideas for the park. More details will be discussed at future meetings.
- q. Christine proposed a motion to give Lee Torren, civil & environmental engineer who advised the design for the WEA, a lifetime membership; Ginny seconded. Motion passed.

9:00 PM  
adjourned

6. Christine proposed a motion to adjourn the meeting. Janice seconded. Meeting

**Next Meeting: November 1<sup>st</sup>, 7:00 pm, Hilton Conference Room**